



ATTORNEY POSITION AVAILABLE

Håfa Adai,

The Law Office of Vanessa L. Williams, P.C. (est. 2011), is currently seeking an attorney to support and expand its litigation practice. The firm represents clients in a variety of civil matters. The areas of civil practice generally include business, contract, construction, property/real estate, torts, procurement, and government contract and claims. Other areas of litigation practice include bankruptcy, civil rights, and family law. As part of the team, the attorney will work on a variety of issues and assignments in a modern and collaborative work environment. The compensation and benefits are competitive, with room for growth. All applications and inquiries will remain confidential, and all are encouraged to apply.

Responsibilities: The primary responsibility of the attorney will include working with the principal attorney in preparing and filing documents necessary for litigation, including pleadings, discovery, correspondence, position statements, motions and memorandums in support, and other documents in preparation for trial. Responsibilities will include extensive legal research and writing, interviewing clients and witnesses, preparing for administrative and judicial hearings, as well as other duties and responsibilities as assigned by the principal attorney.

Minimum Qualifications:

- Licensed to practice in Guam in good standing or be prepared to take the Guam bar examination and pass this year
- Well-organized with good research and analytical skills
- Excellent oral and written communication skills
- Commitment to high-quality legal work
- Ability to work collaboratively with the firm's staff, lawyers, and clients
- Demonstrated ability to organize, manage and complete projects in a timely manner

Preferred Qualifications:

- 2+ years of experience
- Significant substantive and procedural motion practice
- Strong and successful legal research and writing skills
- Experience as a member of a litigation or prosecutorial team
- Record of proven negotiation and settlement skills

TO APPLY: Applications and inquiries will be kept confidential. For further information, please email vlw@vllawfirm.com or call (671) 777-5689. Si Yu'os Ma'åse!

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