



Commonwealth of the Northern Mariana Islands Office of the Attorney General

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Saipan, MP 96950

EDWARD MANIBUSAN
Attorney General

LILLIAN A. TENORIO
Deputy Attorney General

EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

JOB TITLE: ASSISTANT ATTORNEY GENERAL, CIVIL DIVISION

The Office of the Attorney General of the Commonwealth of the Northern Mariana Islands is currently seeking applicants for the position of Assistant Attorney General. The Commonwealth of the Northern Mariana Islands (CNMI) is a government in political union with the United States of America consisting of several islands in the Pacific Ocean located north of Guam, including the islands of Saipan, Tinian, and Rota. With a population of approximately 45,000 people, Saipan offers both a close-knit community and the professional opportunities of a capital city. The Commonwealth judiciary consists of five Superior Court judges and a Supreme Court consisting of three justices. The U.S. District Court for the Northern Mariana Islands has one justice and one magistrate, and appeals are heard by the United States Court of Appeals for the Ninth Circuit.

Applicants must either be admitted to practice before a state or territorial bar association and in good standing, making him or her eligible for up to eight years of temporary admission to the Commonwealth Bar as a government attorney, or pass the CNMI Bar examination. Applicants must demonstrate a dedication to serving as a civil servant and a commitment to developing the case preparation, research, and courtroom skills necessary for civil litigation and agency representation. Working knowledge of the rules of federal rules of civil procedure, especially in the areas of motion practice and discovery, is essential. Familiarity with constitutional law, administrative hearing procedures, and government procurement is preferable. Applicants must possess strong academic credentials from an ABA-accredited law school, demonstrate excellent writing and advocacy skills, and have a proven record of creative thinking and working effectively in a team environment. Starting salaries begin at \$60,000 and increase commensurate to the successful applicant's date of admission to a bar. The term of the initial contract for the Assistant Attorney Generals is two years but is renewable at the employers' discretion.

NATURE OF WORK: This position is located in the CNMI Office of the Attorney General's Civil Division and is under the general supervision of the Attorney General and/or his designee. Assistant Attorney Generals represent the CNMI Government and its executive branch government agencies. Substantive areas of law vary widely across all departments, with a significant focus on environmental law, utilities and public works, public lands management, corrections, health law, government contracts, and employment issues.

DUTIES AND RESPONSIBILITIES: Assistant Attorney Generals perform the following duties and responsibilities:

Civil Division
Telephone: (670) 237-7500
Facsimile: (670) 664-2349

Criminal Division
Telephone: (670) 237-7600
Facsimile: (670) 234-7016

Attorney General Investigation Division
Telephone: (670) 237-7628
Facsimile: (670) 234-7016

Victim Witness Advocacy Unit
Telephone: (670) 237-7602
Facsimile: (670) 234-7016

- Represent government agencies in all in-house legal matters including contract review, administrative hearings, government procurement, and litigation;
- Draft legal memoranda, opinions, and regulations;
- Draft motions, pleadings, and other legal documents in civil litigation matters and appear on behalf of the government of the Commonwealth and/or executive branch agencies;
- Perform such acts as may be incidental to the exercise of the functions, powers, and duties set forth in the Commonwealth Constitution and statutes; and
- Perform other duties as assigned.

Benefits include expatriation and repatriation benefits including round-trip airfare for the employee and the employee's spouse and dependents, a relocation assistance stipend of \$3,000-\$5,000; affordable health insurance, life insurance, competitive retirement benefits, including an employer match; and paid holidays, paid vacation days, and paid sick leave. In addition, CNMI residents are not required to file income tax returns with the federal government and typically pay taxes at significantly lower rates under CNMI tax laws, which provide for an income tax rebate of up to 90%. Employees also qualify for student loan forgiveness under the Public Service Loan Forgiveness Program.

Outside of the office, the CNMI offers warm weather year-round; beautiful beaches with crystal-clear blue waters; world-famous scuba diving; and affordable direct flights to Guam, Japan, and South Korea. As a Commonwealth of the United States, the primary language is English, the currency is the U.S. dollar, and there are no visa restrictions or residency limitations for U.S. citizens. Its cultural diversity, rich World War II history, competitive schools, and work-life balance make Saipan an ideal place to develop your career, raise a family, and contribute meaningfully to the Office and the Commonwealth.

CONTACT:

Attorney General

[Email: employment@cnmioag.org](mailto:employment@cnmioag.org)

***Please send cover letter, resume, two writing samples, a list of three (3) references, and date of availability should an offer be extended.