



CAMACHO
CALVO
LAW GROUP LLC

Trusted Experience Across the Pacific

Elevate Your Legal Career – **Associate Attorney Opportunity at Camacho Calvo Law Group**

Job Description

Position Title: Lawyer – Associate

Reports To: Managing Principal / Partners

Location: Hagåtña, Guam

About Us

Camacho Calvo Law Group LLC (CCLG) is a leading commercial and corporate law firm in Guam and the Western Pacific, representing clients in complex litigation, corporate governance, regulatory compliance, employment law, estate planning, and government contracting matters. We pride ourselves on delivering high-quality legal services with integrity, professionalism, and a strong commitment to our clients and community.

Position Summary

We are seeking a motivated and detail-oriented **Associate Lawyer** to join our team. The successful candidate will provide legal research, drafting, and advocacy support in litigation, corporate, employment, and transactional matters. This position offers the opportunity to work directly with experienced attorneys on high-profile cases and sophisticated business transactions while developing a strong foundation for career advancement.

Key Responsibilities

- Conduct legal research, draft memoranda, and prepare pleadings, motions, and briefs for submission in local and federal courts.
- Assist in litigation strategy, discovery, depositions, and trial preparation.

- Advise clients on corporate governance, regulatory compliance, labor and employment issues, contracts, and risk management.
 - Draft, review, and negotiate agreements, corporate documents, and trust/estate planning instruments.
 - Support senior attorneys in hearings, mediations, arbitrations, and settlement negotiations.
 - Maintain client communication, ensuring timely updates and clear guidance.
 - Monitor legislative and regulatory developments affecting clients and industries served by the firm.
 - Uphold the highest standards of ethics, confidentiality, and professionalism in all matters.
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Qualifications

- Juris Doctor (JD) from an accredited U.S. law school.
 - Admission to practice law in Guam, or eligibility and willingness to obtain Guam Bar admission within six (6) months of hire.
 - 0–3 years of relevant legal experience (litigation, corporate, or regulatory practice preferred).
 - Strong legal research, analytical, and writing skills.
 - Ability to work independently and collaboratively in a fast-paced environment.
 - Excellent communication, organizational, and time-management skills.
 - Commitment to professional growth and client service excellence.
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Preferred Skills & Experience

- Prior clerkship or internship with courts, government agencies, or reputable law firms.
 - Experience with Guam law, Pacific Island jurisdictions, or federal territorial law.
 - Familiarity with corporate governance, procurement, employment law, or estate planning.
 - Proficiency in legal research platforms (Lexis, Westlaw) and Microsoft Office Suite.
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Compensation & Benefits

- Competitive salary commensurate with experience.
 - Health insurance and retirement plan options.
 - Professional development and continuing legal education (CLE) support.
 - Opportunities for career growth and mentorship in a collaborative firm culture.
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How to Apply

Interested candidates should submit the following:

- Cover letter expressing interest and qualifications.
- Current resume.
- Writing sample (no more than 10 pages).
- Law school transcript (if graduated within the last 3 years).

Applications should be emailed to **info@icclawgroup.com** with the subject line: *Associate Lawyer Application – [Your Name]*.