



Judiciary of Guam

Administrative Office of the Courts
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HON. ROBERT J. TORRES
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA, III
PRESIDING JUDGE

DANIELLE T. ROSETE, ESQ.
ADMINISTRATOR OF THE COURTS

JOB ANNOUNCEMENT

The Judiciary of Guam is accepting applications for the position of:

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| POSITION TITLE: | PUBLIC GUARDIAN |
| TYPE OF APPOINTMENT: | Exempted (Unclassified) |
| PAY GRADE-STEP: | APP (24%) Level 5 – Steps 1 through 10 |
| SALARY: | \$106,578.00 thru \$165,788.00 |
| ANNOUNCEMENT NO.: | 301-2024 |
| CLOSING DATE: | DECEMBER 6, 2024 |

Nature of Work in this Class:

This complex legal position serves as guardian, limited guardian, testamentary guardian or temporary guardian of the person and/or estate of an elderly or mentally incapacitated individual when so appointed under Guam law.

The employee in this class will be responsible for overseeing and managing the Public Guardian's Office. Key responsibilities include assisting the Court in proceedings for the appointment of guardians; providing advice, information and guidance to appointed guardians; coordinating care and services for wards, managing financial affairs to ensure wards' resources are used effectively and responsibly, offering guidance and counseling encouraging maximum self-reliance and independence to avoid the need for appointment of guardians; and developing public educational programs on guardianship and alternatives to guardianship, and support.

Preferred Qualifications:

Minimum of eight (8) years of experience as a licensed attorney in family law, elder law, or a related field including one (1) year of supervising subordinate personnel or managing a legal program. Experience working with elderly or disabled populations. Understanding of guardianship laws and procedures. Knowledge of locally and nationally available social service programming available to wards.

Requirement: License to practice law in Guam.

Interested applicants may submit an "Application for Employment" form and resume to Ms. Danielle T. Rosete, Administrator of the Courts, Guam Judicial Center, 120 West O'Brien Drive, Hagåtña, Guam 96910. For further information, please contact Ms. Barbara Jean T. Perez, Human Resources Administrator at (671) 475-3157/422. An electronic copy of the Judiciary's employment application may be obtained on the Judiciary of Guam's website at www.guamcourts.org.

For further information, please call the Human Resources Office at 475-3399/3239/3329.

DANIELLE T. ROSETE
Administrator of the Courts